



**St John the Evangelist** Bromley  
[www.saintjohnsbromley.com](http://www.saintjohnsbromley.com)



## Annual Vestry Meeting – Sunday 21<sup>st</sup> April 2024

### **Agenda**

1. Opening Prayers
2. Minutes of last year's Annual Vestry Meeting (held on Sunday 30<sup>th</sup> April 2023)
3. Election of Church Wardens

## Annual Parochial Church Meeting – Sunday 21<sup>st</sup> April 2024

### **Agenda**

1. Apologies for Absence
2. Minutes of last year's Annual Parochial Church Meeting (held on Sunday 30<sup>th</sup> April 2023)
3. Electoral Roll Report
4. Presentation of the Annual Accounts
5. Appointment of an Independent Examiner
6. Appointment of a Safeguarding Officer for Children and Vulnerable Adults
7. Elections of Parochial Church Councillors
8. Report on the Fabric of the Church
9. Vicar's Report
10. Any Other Business
11. Closing Prayer

# Annual Vestry Meeting Minutes – 2023

Minutes of the Annual Vestry Meeting of St John the Evangelist Church, Park Rd, Bromley, Kent held on Sunday, 30<sup>th</sup> April 2023 at 11.25 am

There were 36 members and residents present: Revd Andrew McClellan (Chairman), Fiona Bentley, Tony Bentley, Jess McClellan, Dennis Lewis, Moira Morgan, Peter Morgan, Linda Nash, Beryl Hitch, Kim Hitch, Lynn Lea, Nathan Killington, Ray Sims, Elisabeth Hitching, Roger Hitching, Alistair McKenzie, Jude, McKenzie, Doris Sweet, Janet Alldread, Muriel King, Ken Baigent, Edward Mason, Laura Mason, Lesley Pyle, Tina Hill, Sandra Stepanyenko, Celia Charwood, Emma Kerr, Andrew Dixon, Alison Dixon, Anthony Westall, Margaret Westall, Duncan Cameron, Tomi Odukomaiya, Sue Hill, Ceilia Tucker.

## **1. Welcome and Opening Prayers**

Rev McClellan opened the meeting by welcoming everyone. We are gathered to hear reports and elect officers for the coming year. He then led the meeting in prayer, giving thanks for the gifts we have received in the last year and asking for His guidance and vision for our community in Bromley.

## **2. Minutes of the Annual Vestry Meeting held on Sunday, 10<sup>th</sup> April 2022**

These Minutes were available immediately following the meeting last year and have been available on the church website and by post if requested in the weeks prior to this meeting. There were no questions or amendments. Elizabeth Bostock proposed acceptance of the Minutes and was seconded by Alison Dixon. All were in favour. These were signed by Rev. McClellan as a true record.

## **3. Election of Church wardens**

Rev McClellan expressed his thanks that he has been supported so well over his 13.5 years here. Ray Sims is stepping down this year and AMcC would like to record his enormous thanks and gratitude to Ray as he retires and to Liz Bostock for her continuing support. Being church warden involves so much more than is seen Sunday by Sunday in church and he is appreciative of the commitment of time and energy that those who undertake the role give to St John's

- Elizabeth Bostock proposed by Tina Hill and seconded by Linda Nash
- Edward Mason proposed by Nathan Killington and Seconded by Keith Buckley

There being no other nominations these candidates were approved unanimously and declared duly elected. AMcC welcomed them as churchwardens for the coming year.

The meeting closed at 11.31 am.

# Annual Parochial Church Meeting Minutes – 2023

Minutes of the Annual Parochial Church Meeting of St John the Evangelist Church, Park Rd, Bromley, Kent held on Sunday, 30<sup>th</sup> April 2023 at 11.325 am in the Church.

There were 36 members present: Revd Andrew McClellan (Chairman), Fiona Bentley, Tony Bentley, Jess McClellan, Dennis Lewis, Moira Morgan, Peter Morgan, Linda Nash, Beryl Hitch, Kim Hitch, Lynn Lea, Nathan Killington, Ray Sims, Elisabeth Hitching, Roger Hitching, Alistair McKenzie, Jude, McKenzie, Doris Sweet, Janet Alldread, Muriel King, Ken Baigent, Edward Mason, Laura Mason, Lesley Pyle, Tina Hill, Sandra Stepanyenko, Celia Charlwood, Emma Kerr, Andrew Dixon, Alison Dixon, Anthony Westall, Margaret Westall, Duncan Cameron, Tomi Odukomaiya, Sue Hill, Ceilia Tucker.

## **1. Apologies for Absence**

There were 36 members and residents present: Revd Andrew McClellan (Chairman), Fiona Bentley, Tony Bentley, Jess McClellan, Dennis Lewis, Moira Morgan, Peter Morgan, Linda Nash, Beryl Hitch, Kim Hitch, Lynn Lea, Nathan Killington, Ray Sims, Elisabeth Hitching, Roger Hitching, Alistair McKenzie, Jude, McKenzie, Doris Sweet, Janet Alldread, Muriel King, Ken Baigent, Edward Mason, Laura Mason, Lesley Pyle, Tina Hill, Sandra Stepanyenko, Celia Charlwood, Emma Kerr, Andrew Dixon, Alison Dixon, Anthony Westall, Margaret Westall, Duncan Cameron, Tomi Odukomaiya, Sue Hill, Ceilia Tucker.

There were 6 apologies:

Roger Budds, Moira Budds, Heather Lloyd, Alice Bentley, Simon Kirk and Kirk.

## **2. Minutes of the Annual Parochial Meeting held on Sunday, 10<sup>th</sup> April 2022**

These Minutes were available immediately following the meeting last year and have been available on the church website and by post if requested in the weeks prior to this meeting. There being no amendments required to the Minutes these were proposed for acceptance by Tina Hill and seconded by ay Sims and agreed to by the meeting. Signed by Rev McClellan as a true record.

## **3. Electoral Roll Report**

Mrs Tucker reported that since the last update of the Electoral Roll in April last year two members have died and 3 have moved away. 2 of our young people became 16 during the year so were eligible to join the Roll and we have had 8 new embers join us. Our Electoral Roll total for this year is 114.

The Vicar expressed thanks to Mrs Tucker for her hard work in keeping these records and informed the meeting that this is our highest roll number since 1989. There were no questions from the floor.

## **4. Presentation of the Annual Accounts**

Copies of the accounts had been available prior to the meeting via the church website, with hard copies available on request prior to this meeting. These are attached to and form part of these Minutes.

LP presented her report on the 2022 Annual report and Accounts. She thanked her co-treasurer Laura Mason and Simon Kirk who had again undertaken the examination of the accounts at no cost to St John's.

LP commented that 2022 income reflected the continued generous support of church members. We continued to recover since the pandemic and church hall lettings were back to 2019 levels by the last quarter.

LP used 2 slides to highlight the overall income and expenditure figures in the report and the financial position at the end of 2022. We returned to surplus on Unrestricted income and expenditure although there were no significant costs on projects in 2022. Also, we had not withdrawn from our Repair Fund. The deficit on the Restricted income and expenditure was funded entirely from a Diocese grant received in 2020.

St John's had a healthy financial position at the end of 2022 with total funds of £136,110. LP explained the split of these funds between three different headings and what each part can be used for.

LP acknowledged the continued support of the Girdlers Company and thanked them for their donations totalling £3,500 in 2022.

There followed an opportunity for questions from the floor:

There were no questions.

AMcC expressed thanks to Lesley Pyle and Laura Mason for all their work in maintaining the accounts for us. We are the size of a small company and it involves an enormous amount of work. He advised the meeting that Sandra Stepanyenko is standing down from PCC but has agreed to remain on Finance sub-committee. Tina Hill has been our Planned Giving Officer for 14 years and has been responsible for claiming back a substantial amount from HMRC under the gift-aid scheme and AmcC thanked her for her professionalism throughout her tenure. We are fortunate in having Alistair McKenzie who has agreed to take over this role from today. The meeting expressed their thanks to Mrs Hill for her years of service with a round of applause and welcomed Mr McKenzie.

## **5. Appointment of an Independent Examiner.**

Simon Kirk has expressed his willingness to undertake this role again for the coming year.. He was proposed by Linda Nash seconded by Andrew Dixon. All were in favour. Rev McClellan thanked Mr Kirk for his service and for continuing in this role. There was a round of applause from the meeting.

## **6. Appointment of a Safeguarding Officer for Children and Vulnerable Adults**

Safeguarding is a very important issue in our church life and all training requirements in St John's are up to date as of today. Emma Kerr has agreed to continue in this role and was proposed by Lesley Pyle and seconded by Peter Morgan. All agreed. Simon Kirk will continue in his supporting role as Deputy Safeguarding Officer.

A huge thanks to Emma and Simon and our prayer is that there is never a situation that they need to report.

## **7. Elections of Parochial Church Councillors.**

Members of the current PCC were asked by Rev McClellan to stand so that all in the congregation could recognise them and encouraged all to speak with PCC members to raise issues or ideas for improving/growing the work of St John's.

St John's is entitled to have 2 representatives on Deanery Synod and this role gives them a place on PCC.

Tomi Odukomaiya was proposed by Linda Nash and seconded by Peter Morgan. Tom Goodenough was proposed by Celia Charlwood and seconded by Elizabeth Bostock. There being no other nominations Tomi and Tom were confirmed as our Synod Representatives.

<b>Nominee</b>	<b>Proposer</b>	<b>Seconder</b>
Janet Alldread	Peter Morgan	Lesley Pyle
Lesley Pyle	Alison Dixon	Duncan Cameron
Linda Nash	Nathan Killington	Tina Hill
Ray Sims	Celia Charlwood	Margaret Westall

There being no other nominations all 4 were duly elected

Rev McClellan welcomed the newly elected members of PCC and reminded the meeting that the first meeting of the new PCC is on 17<sup>th</sup> May and will be held in the church rooms.

## **8. Report on the Fabric of the Church**

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his report was presented by Ray Sims. Firstly, enormous thanks to Fiona Bentley, Moira Morgan, Duncan Cameron, Patrick Brinson and Clive Nash. Fiona has stepped down from the Fabric Committee and her place will be taken in 2023 by Tomi Odukomaiya and we welcome him.

Before listing all the work on new projects that has taken place, I must remind everyone that regular checks and approvals in every year are carried out on all electrical systems and individual items, lightning protection, health and safety, first aid, fire risks and fire equipment as well as servicing of the main and kitchen boilers.

Projects completed during 2022 were :

- Floodlights installed in car park
- New notice boards for front of church
- Cleaning, shining and sealing of both porch floors
- Thumb turn opening to main and car park doors
- New improved speakers for rear of church
- Repair of vestry roof
- Large container storage unit sited in church garden together with new cupboard to house the mower
- Long awaited repair to toilet drainage chamber

We must also thank the flower team headed by Amanda Kirk.

Finally thank you to all those volunteers who clean the church every two months. Our next church cleaning party is Saturday May 13th at 10am and all will be welcome.

Questions were invited from the floor. There were none.

## **9. Vicar's Report**

Rev McClellan again thanked all four sub committees for their efforts. They work tirelessly in the background.

The Vicar's report is contained in full in the Annual Accounts and he did not intend to read it out to the meeting but he did encourage everyone to read it for themselves. Year on year he has been filled with encouragement and expressed thanks to God and the congregation for their support. He has been enormously encouraged by the growth in the church since reopening after the pandemic and we now have regular Sundays with a combined congregation of over 100. Easter Day saw 130 people in the building over all services. It is 7 years since we ended the dual role ministry with St Olave's and in that time we have said goodbye to David Horton and John Ilson who offered clergy support and since the departure of our curate, Daniel Whiffin, in July last year Andrew has had no other clergy support. Recently we have been blessed by the arrival in our congregation of the Rev. Kim Hitch and his wife Beryl. Rev McClellan was pleased to tell the meeting that Kim has now joined him as Associate Vicar. AMcC believes we now have enough work to get an extra pair of hands and he recently was made aware of some grant funding that may allow us to pursue this, reminding the meeting that these things move quite slowly. There are some exciting opportunities for growth ahead.

## **10. Any other Business**

None had been advised prior to the meeting. Questions were invited from the floor of the meeting.

- a. Andrew Dixon asked if there was the opportunity to get another Curate?

The vicar answered this question – Not at the moment, there is a long lead time and is decided by the Diocesan team. There are only 6 new curates across the 200 churches in the Diocese. Nothing possible in the next 2 years.

- b. Tony Bentley asked the meeting to give a vote of thanks to Doris Sweet for the excellent job she and her team do in maintaining the gardens surrounding the church.

## **11. Closing Prayers**

Rev McClellan expressed his thanks to all for attending and to those who had given reports. The meeting closed with the Grace at 12.17 am.